

# Application and Election Process

## 2024 People of Color Caucus

### Executive Committee

#### Purpose

- *Promote positive and effective relationships among city officials of color, their communities, political leaders, the League of Oregon Cities and its affiliate entities (such as the Oregon Mayors Association, City/CountyManagers Association, City Attorney's Association).*
- *Build and increase capacity of city officials of color and support a pipeline for people of color to engage in and serve in local government.*
- *Serve as a resource to the League of Oregon Cities in the formulation of its policy agenda.*
- *Prepare and advance city officials of color to serve in positions of leadership within the League of Oregon Cities and its affiliate organizations.*

*-POC Caucus Purpose, Caucus Bylaws*

#### Executive Committee

There shall be an Executive Committee made up of the President, Vice-President, Treasurer, Secretary and Immediate Past President.

The Executive Committee shall have the following responsibilities and powers:

- To respond to any inquiry or question from the League of Oregon Cities or any local government affiliate organization.
- To act on behalf of the Association when deemed necessary by the President.
- To review plans and programs to be presented to the Association at its meetings.
- Where requested by the League of Oregon Cities, to make appointments to League committees and to give direction to such persons appointed.
- To establish categories of membership and dues associated with each.
- To enter into contracts necessary to fulfill the functions of the Executive Committee and purposes of the Association
- To appoint a Nominating Committee to recruit applicants and nominate a candidate for each elected position for the Executive Committee for the election at the Annual Meeting. The Nominating Committee shall equitably represent the diversity of the Membership and should strive to recruit and nominate officers and Board members in an open, inclusive, and equitable process so that to the extent practicable nominees represent all Regions of the state and all demographics of the Membership.

The Nominating Committee consists of the Immediate Past-President and at least two Members appointed by The Executive Committee. The committee must always be comprised of an odd number of members. The Immediate Past-President shall act as the chair of the Nominating Committee. If the Immediate Past-President cannot attend and/or chair the Nominating Committee, the President shall appoint their replacement. The Nominating Committee will nominate a candidate for President, Vice-President, Secretary & Treasurer for election at the annual meeting. A nominating committee report will be included in the notice of the annual meeting of the membership.

## Nomination Process

All candidates for an Executive Committee will be expected to do the following:

- ***Complete an Application Form.*** Applications must be received by 5:00 p.m. on **Monday, October 2, 2023.**
- ***Appear Before the Nominating Committee.*** The Nominating Committee will hold a public meeting on a **date and time TBD.** Each applicant will be given a set amount of time to address the committee.

**Application Form**  
2024 People of Color Caucus  
Executive Committee

*Please answer the following questions*

1. Name of official being nominated: \_\_\_\_\_

2. Title of official being nominated: \_\_\_\_\_

3. Organization of official being nominated: \_\_\_\_\_

4. What position are you interested in being nominated for?

\_\_\_ President

\_\_\_ Vice-President

\_\_\_ Treasurer

\_\_\_ Secretary

5. Why do you believe you or the person you nominated are a good candidate for the People of Color Caucus Executive Committee?

6. Nominated by:

\_\_\_\_\_

7. Email phone of person being nominated:

\_\_\_\_\_

8. Email phone of person making nomination (if different from above):

\_\_\_\_\_

Email your completed form by **5:00 p.m. on October 2, 2023**, to:

Lisa Trevino, People of Color Caucus Liaison

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