

# American Rescue Plan Act

## April 30 Project and Expenditure Report

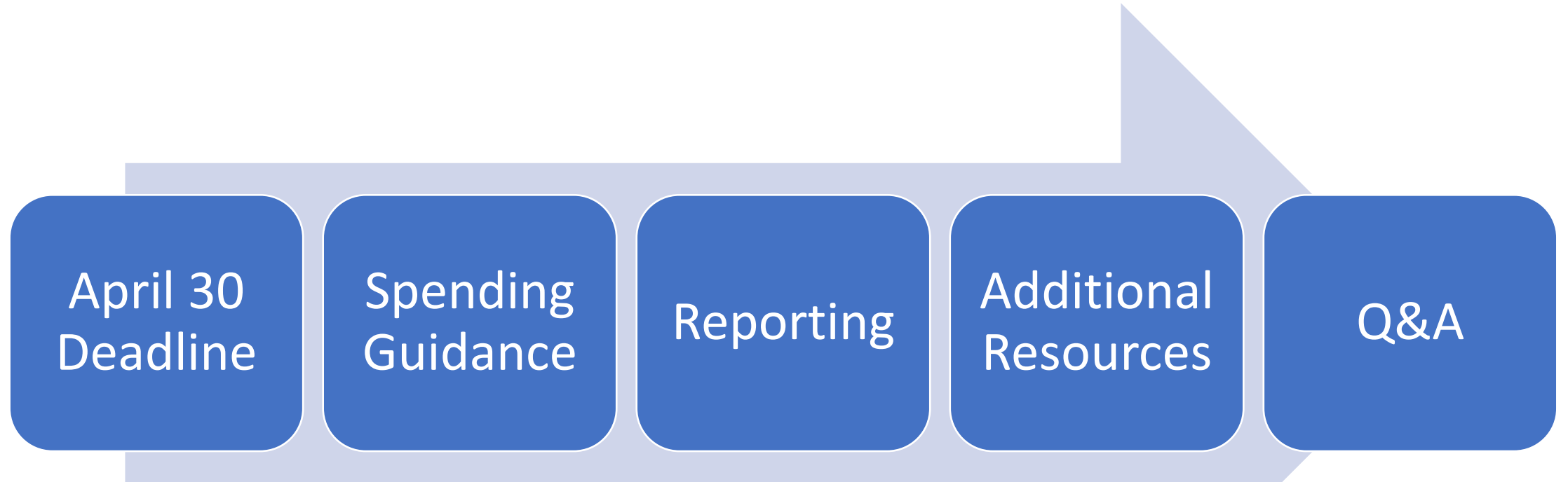


**Mark Gharst**

**LOC Lobbyist for Tax, Finance &  
Economic Development**

Webinar for NEUs - April 15, 2022

# Agenda



# What part of ARPA will we cover?

Focus today is **April 30** reporting for smaller cities

- Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program
- Specifically, the \$242.9 million ARPA allocation to non-entitlement cities (NEUs)
- April 30 deadline for Project and Expenditure Reports

We will **not** be discussing the following in any detail

- ~~\$437.7 million ARPA allocation to metropolitan cities~~
- ~~\$240 million in legislator requests administered through DAS~~
- ~~\$276 million in water and sewer projects through Business Oregon~~
- ~~\$124 million in transportation projects through ODOT~~

# Annual reporting for NEUs starts April 30

Tier	Recipient	Interim Report	Project and Expenditure Report	Recovery Plan Performance Report
1	States, U.S. territories, metropolitan cities and counties with a population that exceeds 250,000 residents	By August 31, 2021 or 60 days after receiving funding if funding was received by October 15, with expenditures by category.	By January 31, 2022, and then 30 days after the end of each quarter thereafter  <i>Note: NEUs were not required to submit a Project and Expenditure Report on January 31, 2022. The first reporting date for NEUs will be April 30, 2022.</i>	By August 31, 2021 or 60 days after receiving funding, and annually thereafter by July 31
2	Metropolitan cities and counties with a population below 250,000 residents that are allocated more than \$10 million in SLFRF funding, and NEUs that are allocated more than \$10 million in SLFRF funding.	<i>Note: NEUs were not required to submit an Interim Report</i>	By April 30, 2022, and then annually thereafter	
3	Tribal Governments that are allocated more than \$30 million in SLFRF funding			
4	Tribal Governments that are allocated less than \$30 million in SLFRF funding			
5	Metropolitan cities and counties with a population below 250,000 residents that are allocated less than \$10 million in SLFRF funding, and NEUs that are allocated less than \$10 million in SLFRF Funding			

[From Treasury's "P&E Report User Guide" document](#)

# Now operating under the Final Rule

- Released January 6, 2022
- Replaces Interim Final Rule
- Took effect April 1, 2022
- Spending prior to April 1 can qualify under either Interim or Final Rule
- [Introduction to the Final Rule](#) – webinar with good description of changes from the interim rule



CTRL+F  
to search

# Final Rule clarifies existing restrictions

The final rule maintains the IFR's restrictions on use with additional clarifications.

**1** Net Reduction in Tax Revenue

- Final rule maintains IFR's prohibition on states and localities for using SLFRF funds to directly or indirectly offset reduction in net tax revenue resulting from a change in state or territory law, with additional technical clarifications

**2** Deposits into Pension Funds

- Final Rule clarifies that the prohibition on "extraordinary contributions" to pension funds applies to all recipients except for Tribal governments

**3** Other Restrictions on Use

- Final rule maintains that funds may not be used for debt service, replenishing rainy day funds/financial reserves, or satisfaction of a settlement or judgment
- Final rule clarifies additional restrictions that apply, including that:
  - Uses of funds may not undermine COVID-19 mitigation practices in line with CDC guidance and recommendations
  - Uses of funds may not violate Uniform Guidance conflict-of-interest requirements or other applicable laws

[Slide from Treasury's "NEU Reporting Overview" webinar](#)

# Final Rule maintains allowed uses...

## Four Key Eligible Use Categories

ARPA provides four major categories of eligible uses to tackle the broad range of public health and economic challenges caused or exacerbated by the COVID-19 emergency.

1

### Public Sector Revenues

- Providing government services up to the amount of revenue loss due to the pandemic

2

### Public Health & Economic Response

- Responding to COVID-19's public health impact, along with its economic harms

3

### Premium Pay for Essential Workers

- Offering additional support to workers who bear the greatest health risks because of their service in critical sectors

4

### Water, Sewer & Broadband Infrastructure

- Providing funding to critical water and sewer projects, along with high-speed broadband infrastructure

[Slide from Treasury's "NEU Reporting Overview" webinar](#)

# ...but with some enhanced flexibility

## KEY NEW FEATURES IN THE FINAL RULE

1

### Public Sector Revenues

- Major simplification for thousands of recipients through the **\$10 million revenue loss standard allowance**

2

### Public Health & Economic Response

- Providing a **broader set of eligible uses** for impacted and disproportionately impacted populations
- Clarifying that reasonably proportional **capital expenditures** may be allowable (e.g., affordable housing, hospitals)

3

### Premium Pay for Essential Workers

- **Streamlining options to provide premium pay** by broadening the share of essential workers who can receive premium pay without a written justification

4

### Water, Sewer & Broadband Infrastructure

- **Expanding water and sewer projects** that are eligible
- **Broadening eligible broadband investments** to allow recipients to address access, affordability & reliability challenges

[Slide from Treasury's "NEU Reporting Overview" webinar](#)



# New \$10 million allowance for revenue loss

## Replace Public Sector Revenue Loss

1 Public Sector Revenues

Recipients may use these funds to provide government services, up to the amount of revenue loss experienced due to the COVID-19 public health emergency.

- 1 Determine revenue loss, using one of two available options:
  - A Elect “standard allowance” of up to \$10 million to spend on government services through the life of the program, which greatly simplifies the program for small localities NEW
  - B Calculate actual revenue loss according to Treasury formula
    - » Calculate revenue loss either on a calendar or fiscal year basis NEW
    - » Must adjust actual revenue totals for the effect of tax cuts and tax increases that are adopted after January 6, 2022, to more accurately reflect revenue loss due to the pandemic NEW
- 2 Spend on government services up to the revenue loss amount

[Slide from Treasury’s “NEU Reporting Overview” webinar](#)

# The “standard allowance” election

- April 30 report will require a one-time election on whether to take the allowance, up to the amount of your full award
- **This decision cannot be changed in future reporting**
- Treasury expects most NEUs will opt for the standard allowance
- Can still report individual projects that could fit in another spending category, but with reduced reporting requirements
- This is your “easy button”

## Replace Public Sector Revenue Loss

1

Public Sector Revenues

Recipients may use these funds to provide government services, up to the amount of revenue loss experienced due to the COVID-19 public health emergency.

- 1 Determine revenue loss, using one of two available options:
  - A Elect “standard allowance” of up to \$10 million to spend on government services through the life of the program, which greatly simplifies the program for small localities NEW
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    - » Calculate revenue loss either on a calendar or fiscal year basis NEW
    - » Must adjust actual revenue totals for the effect of tax cuts and tax increases that are adopted after January 6, 2022, to more accurately reflect revenue loss due to the pandemic NEW
- 2 Spend on government services up to the revenue loss amount

[Slide from Treasury’s “NEU Reporting Overview” webinar](#)

# Additional detail on “government services”



U.S. DEPARTMENT OF THE TREASURY

## SPENDING ON GOVERNMENT SERVICES

Recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the above approach. **Government services generally include *any service traditionally provided by a government***, unless Treasury has stated otherwise. Here are some common examples, although this list is not exhaustive:

- ✓ Construction of schools and hospitals
- ✓ Road building and maintenance, and other infrastructure
- ✓ Health services
- ✓ General government administration, staff, and administrative facilities
- ✓ Environmental remediation
- ✓ Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)

Government services is the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements. Recipients should be mindful that certain restrictions, which are detailed further in the Restrictions on Use section and apply to all uses of funds, apply to government services as well.

[From Treasury's "Overview of the Final Rule" document \(Page 11\)](#)

# Two Paths to Submitting a P&E Report

As an NEU, there are two ways to available to complete your Project and Expenditure Report.

## **FAST AND SIMPLE**

### **OPTION 1**

Submitting **ONLY** Project(s)  
under Expenditure Category  
6: Revenue Replacement

#### **Requirements (For April 2022):**

- Limited Project level reporting
- No Subrecipient level reporting (for April)
- No Subaward/Expenditure reporting (for April)
- **Must still complete Recipient Specific module**

## **STANDARD**

### **OPTION 2**

Submitting a Project(s)  
under other Expenditure  
Categories

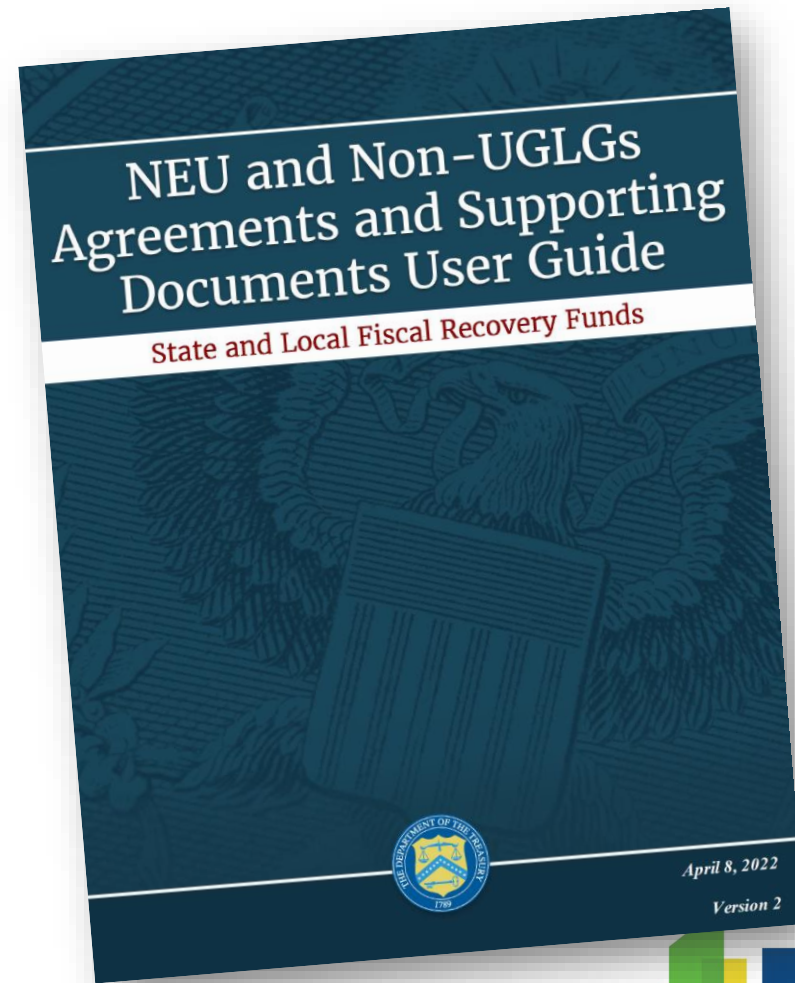
#### **Requirements:**

- Detailed Project level reporting
- Subrecipient level reporting may be required
- Subaward/Expenditure reporting may be required
- Must complete Recipient Specific module

[Slide from Treasury's "NEU Reporting Overview" webinar](#)

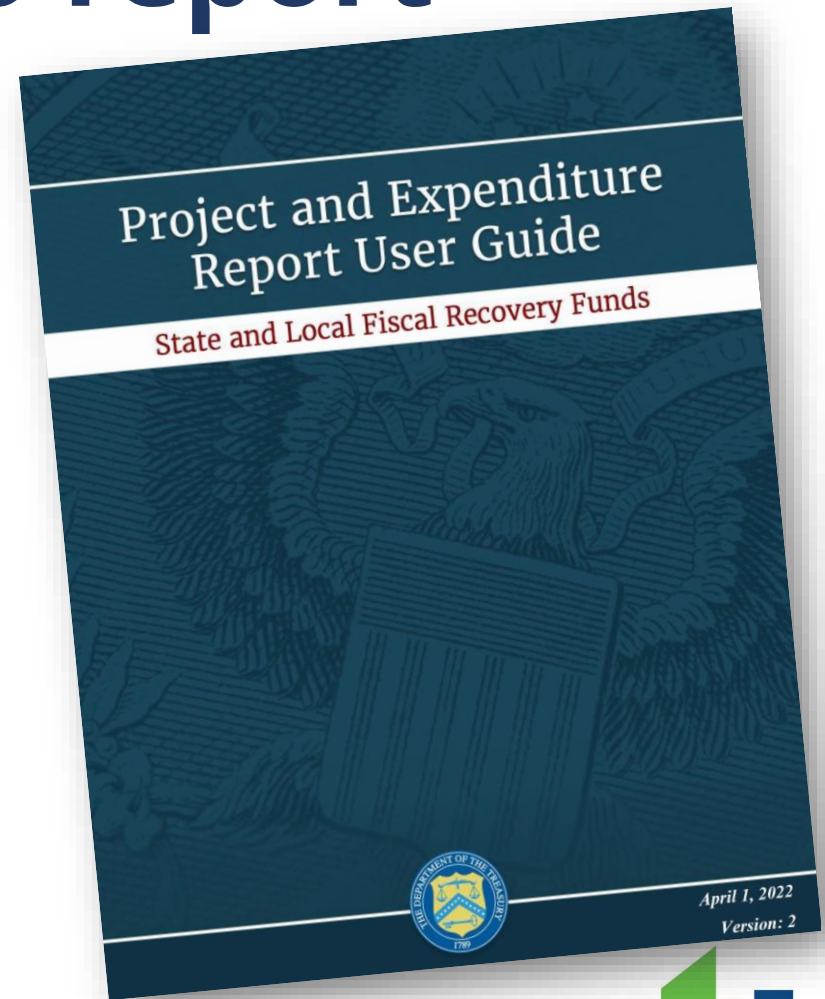
# Have you taken care of the first step?

- Logging into the portal, setting up your authorized users, and uploading a few documents is the first step
- [Treasury's NEU Supporting Documents User Guide](#) provides instructions on setting accounts, assigning reporting roles, and providing required documentation to Treasury
- [Treasury's NEU Intro to Reporting](#) webinar gives step by step instructions on getting you account set up so you can be ready to report



# Now you are ready to report


- [April 2022 Project and Expenditure Report User Guide](#) provides step-by-step instructions on completing the P&E Report
- [Treasury's P&E Report - Revenue Replacement Reporting Webinar](#) gives overview of revenue replacement reporting webinar gives step by step instructions (but can be a little confusing)
- Another webinar for reporting under other categories is coming, watch [Treasury's YouTube channel](#)





# Select the P&E Report option

The screenshot shows the 'My Compliance Reports' section of the Treasury COVID-19 Relief Hub. It features a table of 'SLFRF Compliance Reports' with columns for Report Name, Report Type, CFDA No, Report Period, Deadline, Status, Provide Information, and Download. The first report is 'SLT-9999 P&E - Q1 2022', a 'Project and Expenditure Report' with CFDA No 'Test1', for 'Quarter 1 2022 (January - March)', with a deadline of '4/30/2022' and a status of 'Draft'. A red circle highlights the 'Provide Information' icon (a blue square with a white pencil) for this report.

	Report Name	Report Type	CFDA No	Report Period	Deadline	Status	Provide Informa...	Download
1	SLT-9999 P&E - Q1 2022	Project and Expenditure Report	Test1	Quarter 1 2022 (January - March)	4/30/2022	Draft		

[From Treasury's P&E Report Revenue Replacement Reporting Webinar](#)



# You will have four tabs to complete for revenue replacement

The screenshot displays the Treasury COVID-19 Relief Hub interface. On the left, a navigation sidebar lists several tabs: 'Introduction/Bulk Templates', 'Recipient Profile', 'Project Overview', 'Subrecipients/Beneficiaries/Contractors', 'Subawards/Direct Payments', 'Expenditures', 'Recipient Specific', and 'Certification'. The 'Recipient Profile', 'Project Overview', 'Recipient Specific', and 'Certification' tabs are circled in red. The main content area is titled 'Introduction and Bulk Upload Templates' and provides instructions for SLFRF recipients. It includes a 'User Guide' link, a 'Bulk Uploads' section with a bulleted list of components (Project, Subrecipient/Beneficiary/Contractor, Subaward/Direct Payment, Expenditure), and a list of steps for bulk data import. A 'Draft' report information box on the right shows details for a 'SLT-9999 P&E Report - Q1 2022 (Test)'. The report information includes: Report Name (SLT-9999 P&E Report - Q1 2022 (Test)), Report Type (Project and Expenditure Report), Report Period (Quarter 1 2022 (January-March)), Reporting Period Start Date (1/1/2022), Reporting Period End Date (3/31/2022), Submission Deadline (4/30/2022 11:45 PM), and Allocated Amount (\$10,000,000.00).

[From Treasury's P&E Report Revenue Replacement Reporting Webinar](#)

# Review and report any errors on Recipient Profile tab

Treasury COVID-19 Relief Hub

State, Local and Tribal Support SLFRF Compliance

Recipient Profile

Please verify that you are an authorized user of the prime recipient and confirm the accuracy of your organization's program profile.

**Recipient Information**

UEI		Address	123 Main Road
DUNS	098123654	Address 2	
TIN		Address 3	
Legal Entity Name	Test Record	City	Test
Type	NEU	State/Territory	AK
FAIN	55555	Zip5	12345
CFDA No.	55555	Zip+4	5555
		Reporting Tier	Tier 1. States, U.S. territories, metropolitan cities and counties with a population that exceeds 250,000 residents

Please report discrepancies (if any) on the Recipient Information

\*Who approves the budget in your jurisdiction?  
None

**Report Information**

**Draft**

Report Name  
SLT-9999 P&E Report - Q1 2022 (Test)

Report Type  
Project and Expenditure Report

Report Period  
Quarter 1 2022 (January-March)

Reporting Period Start Date  
1/1/2022

Reporting Period End Date  
3/31/2022

Submission Deadline  
4/30/2022 11:45 PM

Allocated Amount  
\$10,000,000.00

[From Treasury's P&E Report Revenue Replacement Reporting Webinar](#)

# Click “Add New Project” on Project Overview tab

The screenshot shows a web interface for project reporting. On the left, there are three tabs: 'Expenditures', 'Recipient Specific', and 'Certification'. The 'Certification' tab is active. A green notification bar at the top says 'You may need to refresh your browser screen to see your new entries.' Below this, a message states: 'To submit a report if no projects identified, please answer the conditional questions below and proceed to certification.'

The main content area is divided into two sections. The first section, 'No Projects Verification', contains a question: '\* Does your jurisdiction have projects to report as of this reporting period?' with a dropdown menu set to 'My jurisdiction has projects to report' and a 'Save' button below it.

The second section, 'My Projects', shows a summary of project status. It includes a legend: a green checkmark for 'Complete', a yellow warning icon for 'Warning', and a red flag for 'Not Complete'. Below the legend, it displays 'Total Number of Projects : 0', 'Total Obligations: \$0.00', and 'Total Expenditures: \$0.00'. A blue button labeled 'Add New Project' is circled in red. Below the button, it says 'You have no projects. Create a project by clicking 'Add new Project''. At the bottom of the form are 'Back' and 'Next' buttons.

[From Treasury's P&E Report Revenue Replacement Reporting Webinar](#)

# Complete the “Add Project” pop up box

Expenditures

You may need to refresh your browser screen to see your new entries.

### Add Project

**General Project Information**

\*Project Expenditure Category Group  
6-Revenue Replacement

\*Project Expenditure Category  
6.1-Provision of Government Services

Please note: at this time, obligations and expenditures reported under Expenditure Category: 6.1 Provision of Government Services do not need to have subrecipients, subawards, or expenditures separately reported.

\*Project Name  
Test Project - 6.1 Revenue Replacement

\*Recipient Project ID  
ABC1001

Adopted Budget  
|

\*Total Cumulative Obligations  
|

\*Total Cumulative Expenditures  
|

\*Current Period Obligations  
|

\*Current Period Expenditures  
|

Program Income Earned  
|

Program Income Expended  
|

\*Project Description  
|

Add Project

[From Treasury's P&E Report Revenue Replacement Reporting Webinar](#)

# Obligations and Expenditures defined

Each recipient is required to report **obligations** and **expenditures** by project according to the corresponding Expenditure Category (EC). As noted in the Reporting Guidance, there are a wide range of eligible uses of the SLFRF funds, and Treasury must be able to track how funds are used by recipients for oversight and transparency purposes. In addition, States, U.S. territories, and metropolitan cities and counties with a population over 250,000 also need to provide the **adopted budget** for each project.

- An obligation is an order placed for property and services, contracts and subawards made, and similar transactions that require payment.
- An expenditure is the amount that has been incurred as a liability of the entity (the service has been rendered or the good has been delivered to the entity).
- The adopted budget is the budget adopted for each project by a recipient associated with SLFRF funds. Recipients will enter the Adopted Budget based on information that exists currently in the recipient's financial systems and the recipient's established budget process. Treasury understands that recipients may use different budget processes. For example, a recipient may consider a project budgeted once a legislature has appropriated funds; whereas another recipient may consider a project budgeted at the moment the funds have been obligated.

[From Treasury's "P&E Report User Guide" document \(Page 11\)](#)

# Save the project and check status, add additional projects if applicable

Note: Bulk Upload templates will appear once you

✔ Saving Project... ✕  
Your changes have been saved.

Due to the expansion of Expenditure Categories (ECs) and additional required fields effective for the April 2022 reporting cycle, the project status indicator on the My Projects screen will display a yellow warning for previously submitted projects until the project expenditure category is confirmed and the additional programmatic is provided for all projects. Users can change a project's EC by clicking the project status indicator in the My Projects list and selecting the new EC. To confirm and save a project's EC, click the save project from the bottom right. Recipients are encouraged to review the Expenditure Categories for previously entered projects to ascertain the Expenditure Category properly reflects the use of funds.

You may need to refresh your browser screen to see your new entries.

### My Projects

✔ = Complete    ⚠ = Warning    ❌ = Not Complete

Total Number of Projects : 1

Total Obligations: \$10,000,000.00      Total Expenditures: \$5,000,000.00

[Add New Project](#)

      Records per page: 10    Page: 1 of 1

Project Name	Recipient Project Id	Total Obligations	Total Expenditures	Expenditure Categ...	Project Status	Subaward Status	Expenditure Status
Test Project - 6.1 Reve...	ABC1001	\$10,000,000.00	\$5,000,000.00	6-Revenue Replacement	✔	✔	✔

[Download as CSV](#)

[Back](#)      [Next](#)

[From Treasury's P&E Report Revenue Replacement Reporting Webinar](#)

# “Projects” defined

## Key Concept: Projects

### Projects:

- Closely related activities toward a common purpose/goal
- New or existing services or investments
- Funded in whole or in part by SLFRF funding
- Align to one Expenditure Category only.
- Recipients have flexibility to define their projects – but must provide a sufficient level of detail to be able to report on specific activities for each project, including any required program reporting.
- Additional programmatic data may be required by project, depending on the Expenditure Category selected

[Slide from Treasury's "NEU Reporting Overview" webinar](#)

# Navigate to Recipient Specific tab and make your **one-time** election for standard allowance

The screenshot shows the Treasury COVID-19 Relief Hub interface. The left sidebar contains a navigation menu with the following items: Introduction/Bulk Templates, Recipient Profile, Project Overview, Subrecipients/Beneficiaries/Contractors, Subawards/Direct Payments, Expenditures, **Recipient Specific** (highlighted with a red circle), and Certification. The main content area is titled "Revenue Replacement" and includes the following text:

Recipients will have the option below to update or provide information associated with revenue replacement.

Depending on your answer to the question, "Is your jurisdiction electing to use the standard allowance of up to \$10 million for identifying the revenue loss?" you will be asked conditional questions.

Information that was previously provided as part of the Quarterly Report (if applicable) will display in this screen by selecting "Import Previous Report Data".

Please note: during the period of performance covered by this report, the Interim Final Rule still applies. However, if your jurisdiction is calculating your "Revenue loss due to COVID-19 Public Health Emergency" using your fiscal year, you may do so by completing the "Fiscal Year End Date" field and entering your revenue loss in the same "Revenue loss due to COVID-19 Public Health Emergency" field.

If that situation applies to you, please make clear in the "Provide an explanation..." text box that you are using fiscal year for your calculation.

The "Revenue Replacement Key Inputs" section contains a dropdown menu for the question "Is your jurisdiction electing to use the standard allowance of up to \$10 million, not to exceed your total award allocation, for identifying revenue loss?" with "Yes" selected. Below this are two paragraphs of explanatory text regarding the \$10 million allowance.

On the right side of the interface, there is a "Draft" status indicator and a "Report Information" section with the following details:

- Report Name: SLT-9999 - P&E Report - Q1 2022
- Report Type: Project and Expenditure Report
- Report Period: Quarter 1 2022 (January-March)
- Reporting Period Start Date: 1/1/2022
- Reporting Period End Date: 3/31/2022
- Submission Deadline: 4/30/2022 12:00 PM
- Allocated Amount: \$10,000,000.00

[From Treasury's P&E Report Revenue Replacement Reporting Webinar](#)



# Enter full amount of your award (both tranches) \* and provide narrative detail on the use of funds

The screenshot shows a web form titled "Revenue Replacement Key Inputs" with a sidebar on the left and a summary box on the right. The sidebar includes sections for "Recipient Profile", "Project Overview", "Subrecipients/Beneficiaries/Contractors", "Subawards/Direct Payments", "Expenditures", "Recipient Specific" (highlighted), and "Certification". The main content area contains instructions and a form with the following fields:

- "Is your jurisdiction electing to use the standard allowance of up to \$10 million, not to exceed your total award allocation, for identifying revenue loss?" with a dropdown menu set to "Yes".
- Text explaining the \$10 million allowance rule.
- Text explaining the rule for allocations less than \$10 million.
- "\*Revenue Loss Due to Covid-19 Public Health Emergency" with an empty text input field, circled in red.
- "\*Were Fiscal Recovery Funds used to make a deposit into a pension fund?" with a dropdown menu set to "--None--".
- "\*Please provide an explanation of how revenue replacement funds were allocated to government services" with a text area and a rich text editor toolbar, circled in red.

The right sidebar contains the following information:

- Report Type: Project and Expenditure Report
- Report Period: Quarter 1 2022 (January-March)
- Reporting Period Start Date: 1/1/2022
- Reporting Period End Date: 3/31/2022
- Submission Deadline: 4/30/2022 12:00 PM
- Allocated Amount: \$10,000,000.00

[From Treasury's P&E Report Revenue Replacement Reporting Webinar](#)

\* *Estimated* full allocations (both tranches) are available on the [LOC website](#)

# Navigate to Certification tab and review

Treasury COVID-19 Relief Hub

State, Local and Tribal Support  
SLFRF Compliance

- Introduction/Bulk Templates
- Recipient Profile
- Project Overview
- Subrecipients/Beneficiaries/Contractors
- Subawards/Direct Payments
- Expenditures
- Recipient Specific
  - Certification**

### Certification

#### Review

Total Obligations: \$10,000,000.00      Total Expenditures: \$5,000,000.00

Total Number of Projects: 1  
Total Number of Subawards: 0  
Total Number of Expenditures: 0

#### Project Overview Status

	Project Status	Subaward Status	Expenditure Status
Complete	1	1	1
Incomplete	0	0	0

#### Statement

I certify that the information provided is accurate and complete after reasonable inquiry of people, systems, and other information available to the SLFRF recipient. The undersigned acknowledges that any materially false, fictitious, fraudulent statement, or representation (or concealment or omission of a material fact) in this submission may be the subject of criminal prosecution under the False Statements Accountability Act of 1996, as amended, 18 USC 1001, and also may subject me and the SLFRF Recipient to civil penalties, damages, and administrative remedies for false claims or otherwise (including under 31 USC 3729 et seq.) The undersigned is an authorized representative of the SLFRF Recipient with authority to bind the Recipient to the terms and conditions of the SLFRF award.

**Draft**

#### Report Information

Report Name  
SLT-9999 - P&E Report - Q1 2022

Report Type  
Project and Expenditure Report

Report Period  
Quarter 1 2022 (January-March)

Reporting Period Start Date  
1/1/2022

Reporting Period End Date  
3/31/2022

Submission Deadline  
4/30/2022 12:00 PM

Allocated Amount  
\$10,000,000.00

[From Treasury's P&E Report Revenue Replacement Reporting Webinar](#)

# Only the Authorized Representative for Reporting may certify and submit

available to the SLFRF recipient. The undersigned acknowledges that any materially false, fictitious, fraudulent statement, or representation (or concealment or omission of a material fact) in this submission may be the subject of criminal prosecution under the False Statements Accountability Act of 1996, as amended, 18 USC 1001, and also may subject me and the SLFRF Recipient to civil penalties, damages, and administrative remedies for false claims or otherwise (including under 31 USC 3729 et seq.) The undersigned is an authorized representative of the SLFRF Recipient with authority to make the above certifications and representations on behalf of the SLFRF Recipient.

By signing this report, the Authorized Representative for Reporting acknowledges in accordance with 31 CFR 35.4(c) that recipients shall provide to the Secretary periodic reports providing detailed accounting of the uses of funds, as applicable, all modifications to a State's or Territory's tax revenue sources, and such other information as the Secretary may require for the administration of this program. In addition to regular reporting requirements, the Secretary may request other additional information as may be necessary or appropriate, including as may be necessary to prevent evasions of the requirements of this program. False statements or claims made to the Secretary may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in Federal awards or contracts, and/or any other remedy available by law.

#### Name of Current Login User

The information for the currently signed in user will populate as the Authorizer of this submittal. Only those in Role of Authorized Representative for Reporting or Authorized Representative on the Submission record will have access to Certify and Submit.

Name:  
Christopher Sun

Telephone:

Title:  
Reporting Lead

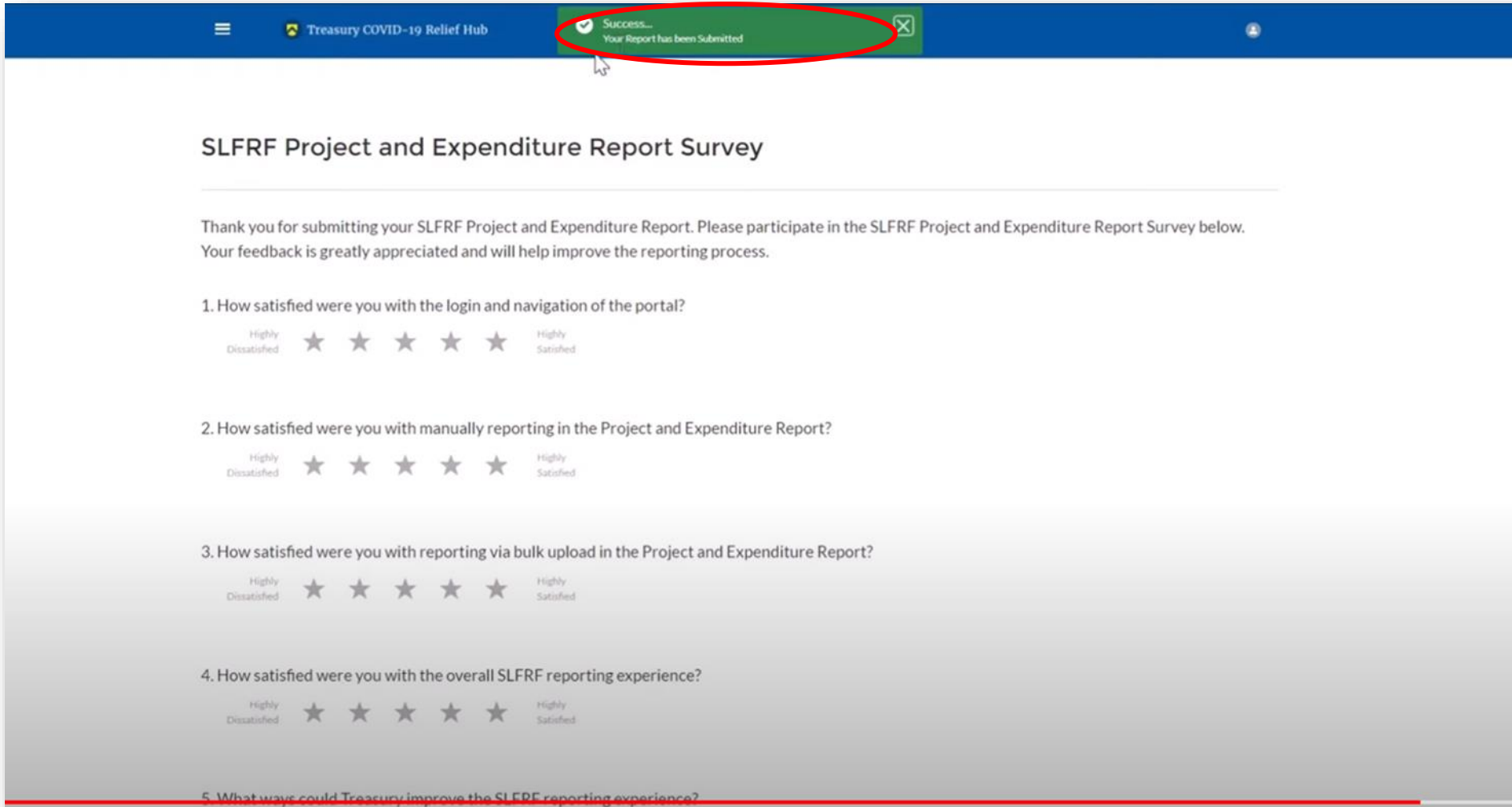
Email:

Back

Certify and Submit

[From Treasury's P&E Report Revenue Replacement Reporting Webinar](#)

# Green box shows successful submission, survey is optional



The screenshot shows the Treasury COVID-19 Relief Hub interface. At the top, a green notification box with a checkmark icon and the text "Success... Your Report has been Submitted" is highlighted with a red oval. Below the notification, the page title is "SLFRF Project and Expenditure Report Survey". A message reads: "Thank you for submitting your SLFRF Project and Expenditure Report. Please participate in the SLFRF Project and Expenditure Report Survey below. Your feedback is greatly appreciated and will help improve the reporting process." The survey consists of five questions, each with a five-star rating scale. The first four questions are: 1. How satisfied were you with the login and navigation of the portal? 2. How satisfied were you with manually reporting in the Project and Expenditure Report? 3. How satisfied were you with reporting via bulk upload in the Project and Expenditure Report? 4. How satisfied were you with the overall SLFRF reporting experience? The fifth question is partially visible: "5. What ways could Treasury improve the SLFRF reporting experience?".

[From Treasury's P&E Report Revenue Replacement Reporting Webinar](#)

# Keep good records!

- Reduced reporting requirements do not reduce your responsibilities or liabilities
- Treasury or another entity may come asking about specific expenditures in the future
- There is still a lack of clarity on whether single audit standards will apply
- Need to maintain the public trust and be good stewards of funds, you will be asked how you spent these dollars



# There is no shortage of resources!

## Documents

See also [Treasury's webpage](#)

- [Final Rule](#) – the actual rule itself - detail on reporting requirements
- [Overview of the Final Rule](#) – a summary of major changes from the interim rule
- [April 2022 Project and Expenditure Report User Guide](#) – updated user guide with reporting instructions
- [Compliance and Reporting Guidance](#) – detail on reporting requirements
- [NEU Supporting Documents User Guide](#) – account creation and supporting docs submission

## Webinars

See also [Treasury's YouTube](#)

- [Project and Expenditure Report - Revenue Replacement](#) – overview of revenue replacement reporting
- [NEU Reporting Overview - presentation](#)
- [NEU Reporting Overview - webinar](#)
- [NEU Intro to Reporting](#) – account creation, roles, supporting docs submission
- [Introduction to the Final Rule](#) – good description of changes from the interim rule

# Question Time!

Mark Gharst  
Lobbyist

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503-991-2192

U.S. Treasury

General Inquiries or Account Issues

[SLFRP@treasury.gov](mailto:SLFRP@treasury.gov)

844-529-9527

